

REPORT TO:		Cabinet	
DATE:		06 June 2018	
PORTFOLIO:		Cllr Paul Cox - Deputy Leader - Environmental Services	
REPORT AUTHOR:		Helen Dodds – Food and Safety Manager	
TITLE OF REPORT:		Food and Safety Service Plan 2018/19	
EXEMPT REPORT (Local Government Act 1972, Schedule 12A)	No	Not applicable	
KEY DECISION:	No	If yes, date of publication:	

1. Purpose of Report

- 1.1 To provide an update on the Hyndburn Boost Project.
- 1.2 To present the 2018/19 Food and Safety Plan to Cabinet for consideration and approval.

2. Recommendations

- 2.1 That Cabinet approve the proposed Food and Safety Service Plan attached to this report.

3. Reasons for Recommendations and Background

- 3.1 The Food and Safety Service Plan is a document that is reviewed annually to ensure the service can meet demands and set out priorities for the coming year.
- 3.2 The Plan has been updated to include inspection targets for 2018/19 and includes the following performance indicators;
 - to complete all inspections due in 2018/19 in the required timeframes
 - to improve the % number of premises who have a food hygiene rating of zero, 1 or 2 within 6 months of the initial inspection
 - to visit all new premises within 28 days of registration
- 3.3 The Plan details Hyndburn Boost Project Phase 2 that will target both compliance and non-complaint premises to improve sustainable compliance across the Borough.

3.4 The Plan includes areas of health and safety which are being undertaken this year in accordance with Health and Safety Executives (HSE) National Code for Local Authorities.

3.5 The Plan provides focus to the team, Councillors, food business operators and consumers.

4. Alternative Options considered and Reasons for Rejection

4.1 Without a Food and Safety Service Plan the team cannot demonstrate the demands of the service against current resources as required by the FSA nor can they meet their statutory requirements.

5. Consultations

5.1 Existing Food and Safety Officers in Food and Safety Team, Head of Service for Environmental Services, Portfolio Holder for Environmental Services and Legal Services

6. Implications

Financial implications (including any future financial commitments for the Council)	None
Legal and human rights implications	None. The Plan and related policy will be applied consistently to food business operators and employers /businesses within the Borough of Hyndburn.
Assessment of risk	The plan outlines the demands of the service and current recourses. It provides focus for officers and details work that will be completed this financial year with measurable performance indicators. Therefore meeting statutory requirements. The risk of not implementing the plan is that the Council is deemed not to be able to meet statutory requirements by the Food Standards Agency (FSA) which could potentially result in a full audit by the FSA and the threat of 'special measures' which would have a negative impact on the Food and Safety Team and Hyndburn Council.

Equality and diversity implications <i>A Customer First Analysis should be completed in relation to policy decisions and should be attached as an appendix to the report.</i>	See attached
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7. **Local Government (Access to Information) Act 1985:**
List of Background Papers

N/A