1. **Purpose of Report**

1.1 To seek approval for the attached scheme of delegation of non-executive functions to officers.

2. **Recommendations**

2.1 That Council approves Parts 1, 3 and 4 of the attached scheme of delegation to officers, which relate to the delegation of the Council’s non-executive functions.

3. **Reasons for Recommendations and Background**

3.1 The Council’s constitution requires that the scheme of delegation to officers is approved annually at the AGM. It is also good practice to review the scheme of delegation regularly and keep it up to date. This helps to ensure that the Council’s decision-making processes operate as effectively as possible.

3.2 In accordance with The Local Government & Public Involvement in Health Act 2007, the Council adopted the “Leader and Cabinet Executive (England) model” with effect from the 9th May 2011. By law, the Leader of the Council is now required to allocate responsibility for the Council’s executive functions and this includes approving the Council’s scheme of delegation of executive functions. The delegations set out in Part 2 of the attached scheme will therefore be submitted to the Leader of the Council for approval after the AGM.

3.3 Very few amendments are proposed to the scheme of delegation for 2015-16 and these relate to legislative changes, changes to officer duties and responsibilities and changes of job title.
4. **Alternative Options considered and Reasons for Rejection**

4.1 Not applicable – the Council’s constitution requires the AGM to agree an annual scheme of delegation of non-executive functions to officers

5. **Consultations**

5.1 All service managers were consulted as part of the review of the existing scheme of delegation.

6. **Implications**

| Financial implications (including mainstreaming) | None. |
| Legal and human rights implications | None, other than those set out in paragraph 3 of this report |
| Assessment of risk | None |
| **Equality and diversity implications** | None |
| A [Customer First Analysis](#) should be completed in relation to policy decisions and should be attached as an appendix to the report. | |

7. **Local Government (Access to Information) Act 1985: List of Background Papers**

None

8. **Freedom of Information**

8.1 The report does not contain exempt information under the Local Government Act 1972, Schedule 12A and all information can be disclosed under the Freedom of Information Act 2000.