

REPORT TO:		Resources Overview and Scrutiny Committee; Communities and Wellbeing Overview and Scrutiny Committee; Special Scrutiny Committee	
DATE:		15 th July 2024; 16 th July 2024; 22 nd July 2024	
REPORT OF:		Cllr Jodi Clements, Chair of the Communities and Wellbeing Overview and Scrutiny Committee; Cllr Stephen Button, Chair of the Resources Overview and Scrutiny Committee; Cllr Bernard Dawson, Chair of the Special Scrutiny	
REPORT AUTHOR:		Susan Gardner, Scrutiny and Policy Officer	
TITLE OF REPORT:		Overview and Scrutiny Work Programmes	
EXEMPT REPORT (Local Government Act 1972, Schedule 12A)	No	Not applicable	
KEY DECISION:	No	If yes, date of publication:	

1. Purpose of Report

1.1 This report requests that the Overview and Scrutiny Committees give consideration to and approve the work programmes for Overview and Scrutiny for 2024/25.

2. Recommendations

2.1 That:

2.2 The Resources Overview and Scrutiny Committee approves its work programme for 2024/25.

2.3 The Communities and Wellbeing Overview and Scrutiny Committee approves its work programme for 2024/25.

2.4 The Special Scrutiny Committee approves its work programme for 2024/25.

3. Reasons for Recommendations and Background

3.1 At the beginning of each municipal year, the Council's Overview and Scrutiny Committees each agree a work programme for the year.

3.2 The process for agreeing the work programme is set out in Overview and Scrutiny procedure rule C6(a) as follows;

“The chair and vice chair of each overview and scrutiny committee will meet with the Cabinet within four weeks of each Annual Meeting to discuss the Cabinet’s policy priorities for the coming year. The chairs and vice chairs will propose a draft work programme for their committee within two weeks of that meeting. The draft work programmes will be submitted to the next following meeting of the Cabinet for comment and the draft work programme for each overview and scrutiny committee will then be submitted to the next following meeting of that committee (together with any comments or recommendations from the Cabinet) for approval.”

3.3 Draft copies of the work programmes for each of the Scrutiny Committees was submitted to Cabinet for comment. No further comments were received.

3.4 The work programmes have been developed following consideration of the Council’s guide for selecting items for scrutiny and consultation including:

- Multiple emails to all Councillors
- Suggestions sought from all service managers
- Social media coverage for public suggestions
- An informal meeting with Scrutiny and Cabinet Members.

3.5 Thirty-five requests for items to be considered for Scrutiny were submitted by service heads, Councillors (Including Cabinet members), and members of the public. There were several requests of a similar nature so in some cases, requested items have been merged. These items were discussed with the Chair and Vice-Chairs of the Scrutiny Committees and Cabinet members before producing the work programmes.

3.6 Additional items were included as standing or statutory items rolled over from the previous year.

3.8 Not all suggested items were deemed suitable for Scrutiny, in which case these suggestions have not been included in the programme.

3.9 We have sought to provisionally allocate items to specific meetings. These may be subject to change during the year.

3.10 As in previous years, additional items can be added to the work programmes as the year progresses following scrutiny procedure rules.

3.11 The three Overview and Scrutiny Work Programmes can be seen in Appendix 1.

3.12 All suggested items (including those rejected and reasons for rejection) and standing/roller over items used to create the Work Programmes can be seen in Appendix 2.

4. Alternative Options considered and Reasons for Rejection

4.1 **Not applicable to this report**

5. Consultations

5.1 All Councillors and service heads were given the opportunity to contribute to the Overview and Scrutiny Work Programme.

5.2 Members of the public were invited to suggest items.

6. Implications

Financial implications (including any future financial commitments for the Council)	None arising from this report
Legal and human rights implications	Not applicable
Assessment of risk	Not applicable
Equality and diversity implications <i>A Customer First Analysis should be completed in relation to policy decisions and should be attached as an appendix to the report.</i>	Not applicable

**7. Local Government (Access to Information) Act 1985:
List of Background Papers**

7.1 *None*