

Terms of reference for the following Cabinet Portfolios:

1. Leader
2. Deputy Leader (Statutory) / Housing and Communities
3. Deputy Leader and Transformation, Education and Skills
4. Business and Growth
5. Resources and Council Operations
6. Culture, Heritage and Arts
7. Environmental Services
8. Sustainability and Families

PORTFOLIO: LEADER OF THE COUNCIL

HELD BY: COUNCILLOR MUNSIF DAD, BEM, JP

TERMS OF REFERENCE:

Overall responsibility for the Council's strategic leadership and corporate direction
Planning and Transportation

NOTE:

The portfolio holder will not have power to make decisions individually in respect of these functions, as all executive decisions are to be made by the leader and cabinet collectively. However, the portfolio holder will do the following in respect of the above:

- act as spokesperson and representative for the executive
- lead the development and implementation of policies, plans and strategies, in consultation with the relevant policy development board
- be consulted by, and advise, officers in the exercise of their delegated powers where this is required by the Council's scheme of delegation
- monitor and review the delivery and performance of services

PORTFOLIO: DEPUTY LEADER OF THE COUNCIL / HOUSING and COMMUNITIES

(Statutory deputy for the purposes of the Local Government & Public Involvement in Health Act 2007)

HELD BY: COUNCILLOR MELISSA FISHER

TERMS OF REFERENCE:

Deputising for the Leader of the Council

Environmental Health

Housing and Neighbourhoods

Liaison with housing associations and private sector housing providers

Health and Social Care

Licensing

Renewal and Regeneration

NOTE:

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PORTFOLIO: DEPUTY LEADER / TRANSFORMATION, EDUCATION AND SKILLS

HELD BY: COUNCILLOR NOORDAD AZIZ

TERMS OF REFERENCE:

Finance and Budget Process (Joint with Cllr Alexander)

Economic Development and Growth (Joint with Cllr Brerton)

Levelling Up Fund

UK Shared Prosperity Fund

Constitution and Corporate Governance

Leisure In Hyndburn

Education, Skills, Employment and Worklessness

NOTE:

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PORTFOLIO: BUSINESS AND GROWTH

HELD BY: COUNCILLOR SCOTT BRERTON

TERMS OF REFERENCE:

Economic Development and Growth (Joint with Cllr Aziz)

Community and Voluntary Sector Liaison

Business Support

Community Wealth Building

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PORTFOLIO: RESOURCES AND COUNCIL OPERATIONS

HELD BY: COUNCILLOR VANESSA ALEXANDER

TERMS OF REFERENCE:

Finance and Budget Process (Joint with Cllr Aziz)

IT

Audit Function

Human Resources and Organisational Development

Health and Safety

Revenues and Benefits Service

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PORTFOLIO: CULTURE, HERITAGE AND ARTS

HELD BY: COUNCILLOR KIMBERLEY WHITEHEAD

TERMS OF REFERENCE:

Parks and Open Spaces
Cemeteries and Crematoria
Culture, Heritage and Arts
Police & Crime Commissioner
Town Centres and Markets
Tourism
Community Safety
Equality and Diversity
Cohesion and Integration

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PORTFOLIO: ENVIRONMENTAL SERVICES

HELD BY: COUNCILLOR STUART EAVES

TERMS OF REFERENCE:

CVMU

Grounds Maintenance

Waste Management and Enforcement

Refuse and Recycling Collections

Street Cleaning

Pest Control

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PORTFOLIO: SUSTAINABILITY AND FAMILIES

HELD BY: COUNCILLOR KATE WALSH

TERMS OF REFERENCE:

Asset Management and Maintenance
Climate Change / Sustainability and Net Zero
Allotments and Prospects
Older People and Vulnerable Adults
Customer Focus
Children, Young People and Families

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