

LUF/UKSPF INTERVENTION PROJECTS WORKSTREAM KICK OFF MEETING








Stage Plan – Mobilisation & RIBA2 Refresh

Why? Why are we focussing on these workstreams for this stage

Workstream	Rational
Operator Model & Procurement	The operating model informs the strategy for procurement, which in turn impacts programme and design requirements.
Communications	The LUF success will have attracted attention, and the procurement activity could heighten this. A proactive plan for comms will help us manage this and make best use of it.
Design Readiness	Reviewing the RIBA2 design and identifying immediate priorities will enable us to be best placed to start design effectively in the next stage
Social Value & Benefits	To deliver real benefits for Accrington and to meet funder expectations we'll need an action plan to communicate and require this through team assembly
Project Controls	Agreeing and communicating the processes and tools that will help us manage the project from the start will set us up to succeed
Team Assembly	Building on the procurement strategy to develop a detailed action plan to ensure team assembly for future stages happens smoothly, efficiently and compliantly

Progress to Date



 <p>Project Team</p>	 <p>Operator Procurement</p>	 <p>Other Consultants</p>	 <p>Operators</p>	 <p>Contractor/s</p>
<p>SCOPE The design and project services required to deliver the project eg Project Managers, Cost Managers, Architects, Engineers, Technical Specialists, surveys and investigations</p> <p>ESTIMATED VALUE ££ - above thresholds</p> <p>PROCUREMENT START Spring 2023</p> <p>LIKELY ROUTE Appointment of Multi-Disciplinary Team via a Framework Agreement (G10), likely NHS SBS as per approved Procurement Strategy</p> <p>PROCUREMENT LEAD Programme Director</p>	<p>SCOPE The legal and consultancy services required to procure operators for Market Hall and Burton Chambers eg lawyers, agents, financial.</p> <p>ESTIMATED VALUE ££ - above thresholds</p> <p>PROCUREMENT START Spring 2023</p> <p>LIKELY ROUTE Appointment of Multi-Disciplinary Team via a Framework Agreement (G10)</p> <p>PROCUREMENT LEAD Project Director</p>	<p>SCOPE Any other services not part of the first two teams eg The Programme Director. These should be minimal.</p> <p>ESTIMATED VALUE Varies – some may be below threshold other below threshold</p> <p>PROCUREMENT START Will vary</p> <p>LIKELY ROUTE Framework Agreement (G10) if possible or quote/tender (G5-G8 or G12)</p> <p>PROCUREMENT LEAD Project Director (or SRO where Programme Director conflicted)</p>	<p>SCOPE The operation and potentially fit out of Market Hall and Burton Chambers</p> <p>ESTIMATED VALUE ££ - above thresholds</p> <p>PROCUREMENT START Spring 2023</p> <p>LIKELY ROUTE Tender following one of the mechanisms available above threshold (G12). Likely to be Competitive Dialogue.</p> <p>PROCUREMENT LEAD Operator Procurement Team</p>	<p>SCOPE The works to refurbish the buildings</p> <p>ESTIMATED VALUE ££ - above thresholds</p> <p>PROCUREMENT START Summer/Autumn 2023</p> <p>LIKELY ROUTE Appointment of Contractor/s via a Framework Agreement (G10), likely Scape as per approved Procurement Strategy or similar</p> <p>PROCUREMENT LEAD Project Team</p>

Stage Plan – Mobilisation & RIBA2 Refresh

When? When will this take place and be complete

Task Name	13/02	20/02	27/02	06/03	13/03	20/03	27/03	03/04
Governance & Team	◆							
Agree Stage Plan	■	■						
Identify and assemble team			◆					
Kick off meetings								
End of stage report								◆
Operator Model & Procurement								
Operating model proposal				■	■	■		
Soft market test							■	■
Operator Procurement Strategy							■	■
Communications								
Communication action plan				■	■	■		
Toolkit of key materials							■	■
Design Readiness								
RIBA2 refresh				■	■	■	■	■
Social Value & Benefits								
Social Value action plan				■	■	■		
Toolkit							■	■
Project Controls								
Project Execution Plan	■	■	■	■	■	■	■	■
Stage Plan for next stages						■	■	■
Team Assembly								
Team assembly plan	■	■	■	■	■	■	■	■
Team procurement tracker				■	■	■	■	■