

REPORT TO:		Resources Overview and Scrutiny Committee; Communities and Wellbeing Overview and Scrutiny Committee; Special Scrutiny Committee	
DATE:		19 th July 2022; 7 th September 2022; 27 th September 2022	
REPORT OF:		Cllr Patrick McGinley, Chair of the Resources Overview and Scrutiny Committee; Cllr Loraine Cox, Chair of the Communities and Wellbeing Overview and Scrutiny Committee; Cllr Josh Allen, Chair of the Special Scrutiny	
REPORT AUTHOR:		Overview and Scrutiny Officer	
TITLE OF REPORT:		Overview and Scrutiny Work Programmes	
EXEMPT REPORT (Local Government Act 1972, Schedule 12A)	No	Not applicable	
KEY DECISION:	No	If yes, date of publication:	

1. Purpose of Report

- 1.1 This report requests that the Overview and Scrutiny Committees give consideration to and approve the work programmes for Overview and Scrutiny for 2022/23.

2. Recommendations

- 2.1 That:
- 2.2 The Resources Overview and Scrutiny Committee approves its work programme for 2022/23.
- 2.3 The Communities and Wellbeing Overview and Scrutiny Committee approves its work programme for 2022/23.
- 2.4 The Special Scrutiny Committee approves its work programme for 2022/23.

3. Reasons for Recommendations and Background

- 3.1 At the beginning of each municipal year, the Council's Overview and Scrutiny Committees each agree a work programme for the year.

- 3.2 The process for agreeing the work programme is set out in Overview and Scrutiny procedure rule C6(a) as follows;
- “The chair and vice chair of each overview and scrutiny committee will meet with the Cabinet within four weeks of each Annual Meeting to discuss the Cabinet’s policy priorities for the coming year. The chairs and vice chairs will propose a draft work programme for their committee within two weeks of that meeting. The draft work programmes will be submitted to the next following meeting of the Cabinet for comment and the draft work programme for each overview and scrutiny committee will then be submitted to the next following meeting of that committee (together with any comments or recommendations from the Cabinet) for approval.”*
- 3.3 A draft work programme for each of the Committees is submitted. This will be sent in draft to Cabinet, then to both Scrutiny Committees along with any comments from Cabinet. Due to the timings of meetings, the Scrutiny and Policy Officer will provide any comments from Cabinet at the meeting. The Scrutiny Committees will then approve a full programme.
- 3.4 The work programmes have been developed following consideration of the Council’s guide for selecting items for scrutiny and consultation including:
- Multiple emails to all Councillors
 - Suggestions sought from all service managers
 - Social media coverage for public suggestions
 - Informal meeting with the Cabinet
- 3.5 Thirty requests for items to be considered for Scrutiny were submitted by Service Heads, Councillors (Including Cabinet members), Co-optees and members of the public. There were several requests of a similar nature so in some cases, requested items have been merged. These items were discussed in depth between the Scrutiny Chairs and Cabinet Members before producing the work programmes.
- 3.6 In addition, 3 items were included as standing or statutory items (Budget, Crime and Disorder, and Hyndburn Leisure Annual Review).
- 3.7 It was acknowledged that, for the Special Scrutiny Committee, with a remit to consider Levelling Up, County Deals and Accrington Town Centre, the Work Programme should take a more flexible approach allowing for items to be scrutinised at the most appropriate times.
- 3.8 Not all suggested items were deemed suitable for Scrutiny, in which case these suggestions have not been included in the programme.
- 3.9 We have sought to provisionally allocate items to specific meetings. These may be subject to change during the year.
- 3.10 As in previous years, additional items can be added to the work programmes as the year progresses following scrutiny procedure rules.

3.11 The three Overview and Scrutiny Work Programmes can be seen below:

Resources Overview and Scrutiny Committee Work Programme 2022-23			
Date	Item	Reason	Requested Attendance
19th July	<p>Work Programme</p> <p>Hyndburn Leisure Annual Update</p> <p>Council Tax Energy Rebate Scheme</p>	<p>To approve the 2022-23 Work Programme</p> <p>Previously agreed as a standing item to monitor outcomes of Council's capital investments</p> <p>Residents may be facing difficulties in relation to the cost of living, Councillors wish to ensure residents are able to access this funding as efficiently as possible</p>	<p>Ben Caulfield, Scrutiny and Policy Officer</p> <p>Lyndsey Sims (CEO, Hyndburn Leisure) and Cllr Marlene Haworth</p> <p>Lee Middlehurst (Head of Benefits and Revenues) and Cllr Joyce Plummer</p>
6th September	Performance Review	To provide an update on departmental performance against their agreed performance indicators	Stuart Sambrook (Policy Manager)
20th October	Accrington Stanley Community Trust Capital Funding Grant	To understand the rationale behind the Council's capital investment and the proposed outcomes	Joe McIntyre (Deputy Chief Executive), Cllr Miles Parkinson and a representative from ASCT
15th December	<p>Leisure Transformation</p> <p>Land and building assets update</p>	<p>To review the plans associated with this project, with a focus on proposals for the future of facilities in Great Harwood and Clayton-Le-Moors</p> <p>Scrutiny carried out a review several years ago into the Council's land assets. The Committee requests an update on the sale of assets since then and the process for members of the public enquiring about sales</p>	<p>Lyndsey Sims (CEO Hyndburn Leisure), Joe McIntyre (Deputy Chief Executive) and Cllr Marlene Haworth</p> <p>Mark Hoyle (Head of Regeneration and Housing), Helen McCue-Melling (Regeneration and Property Manager) and Cllr Kath Pratt</p>
9th February	<p>Prudential Indicators and Treasury Management</p> <p>Medium Term Financial Strategy</p> <p>General Fund Revenue Budget</p>	Statutory duty to review the budget	Joe McIntyre (Deputy Chief Executive), Cllr Miles Parkinson, Cllr Joyce Plummer. Cllr Munsif Dad

	Capital Programme		
16th March	Transparency	Report on the financial data published by the Council and the reasons behind this	Jane Ellis (Executive Director) and Cllr Joyce Plummer
	Mavoralty	Including budget allowances and	Jane Ellis (Executive Director)
Communities and Wellbeing Overview and Scrutiny Committee Work Programme 2022-23			
Date	Item	Reason	Requested Attendance
7th July	Meeting Cancelled	Policy which was introduced last year	OD) and Cllr Joyce Plummer
Notes	Consideration to be given to conducting a		
7th September	Work Programme Review of expenditure across townships if capacity permits.	To approve the 2022/23 Work Programme	Ben Caulfield (Scrutiny and Policy Officer)

	Allotments	To review the current service including budget, pricing, vacancy rates and any plans for future allotment provision	Ian Marfleet (Allotments Manager) and Cllr Steven Smithson
	Pest Control	To review the current services offered to customers and if/how these have been affected by the pandemic	Craig Haraben and Cllr Steven Smithson
19th October	Mental Health Update	To provide an update on progress made against recommendations previously approved by Cabinet	Ben Caulfield, Kirsten Burnett (Head of Policy and OD), Cllrs Kath Pratt and Josh Allen
	Household Support Fund	To review how the scheme has supported local charities and individuals	Lyndsey Sims (CEO Hyndburn Leisure)
14th December	Fly tipping	Fly tipping is a major concern to Hyndburn residents. How is the service tackling this issue including clean ups, preventative measures and enforcement, and how do we compare to other authorities.	Steve Riley (Executive Director), Mick Coyne (Environmental Services) and Cllr Steven Smithson
	Sports pitches, grass cutting and plating programmes	To receive a general update on the councils strategy for sports pitches and programme of grass cutting and flower planting	Steve Riley (Executive Director), Craig Haraben (Environmental Services) and Cllr Steven Smithson
	Play Areas	Review of current provision, expenditure and planned upgrades across the Borough.	As above
15th March	Crime and Disorder	Statutory Duty to scrutinise crime and disorder, including local policing and community safety	Lancashire Police, Kirsten Burnett (Head of Policy and OD) and Community Safety Officer
Notes	Option to add an additional meeting in year if required due to cancelled meeting on 7th July		

Special Overview and Scrutiny Committee Work Programme 2022-23			
Dates TBC	Item	Reason	Requested Attendance
Meeting 1	Levelling Up Bid	To consult the Committee on the Council's levelling up funding bid	Steve Riley (Executive Director) and Cllr Peter Britcliffe
	UK Prosperity Funds Plan	To consult the Committee on the Council's UK Prosperity Fund Plans	As above
Meeting 2	Town Centre Events	To scrutinise the distribution of funding for Town Centre Events.	Victoria Tindall (Business and Marketing Coordinator) and Cllr Marlene Haworth
	Town Centre Parking	To scrutinise the availability of town centre parking and the inconsistencies with permitted parking stays at on street parking sites	Invite LCC
Meeting 3	Devolution and County Deal	To consult the Committee on talks regarding devolution and a county deal	David Welsby (Chief Executive) and Cllr Peter Britcliffe
Meeting 4	Items to be added		
Meeting 5	Items to be added		
Notes	Committee will require some degree of flexibility to ensure scrutiny happens at appropriate times.		

4. Alternative Options considered and Reasons for Rejection

4.1 **Not applicable to this report**

5. Consultations

5.1 All Councillors and Service Heads were given the opportunity to contribute to the Overview and Scrutiny Work Programme.

5.2 Members of the public were invited to suggest items.

6. Implications

Financial implications (including any future financial commitments for the Council)	None arising from this report
Legal and human rights implications	Not applicable
Assessment of risk	Not applicable
Equality and diversity implications <i>A Customer First Analysis should be completed in relation to policy decisions and should be attached as an appendix to the report.</i>	Not applicable

7. Local Government (Access to Information) Act 1985: List of Background Papers

7.1 *None*

