

<b>REPORT TO:</b>	Resources Overview and Scrutiny Committee; Communities and Wellbeing Overview and Scrutiny Committee; Special Scrutiny Committee		
<b>DATE:</b>	19 <sup>th</sup> July 2022; 7 <sup>th</sup> September 2022; Date to be confirmed (Special Scrutiny)		
<b>REPORT OF:</b>	Cllr Patrick McGinley, Chair of the Resources Overview and Scrutiny Committee; Cllr Loraine Cox, Chair of the Communities and Wellbeing Overview and Scrutiny Committee; Cllr Josh Allen, Chair of the Special Scrutiny		
<b>REPORT AUTHOR:</b>	Overview and Scrutiny Officer		
<b>TITLE OF REPORT:</b>	Overview and Scrutiny Work Programmes		
<b>EXEMPT REPORT (Local Government Act 1972, Schedule 12A)</b>	<b>No</b>	Not applicable	
<b>KEY DECISION:</b>	<b>No</b>	If yes, date of publication:	

### 1. **Purpose of Report**

- 1.1 This report requests that the Overview and Scrutiny Committees give consideration to and approve the work programmes for Overview and Scrutiny for 2022/23.

### 2. **Recommendations**

- 2.1 That:
- 2.2 The Resources Overview and Scrutiny Committee approves its work programme for 2022/23.
- 2.3 The Communities and Wellbeing Overview and Scrutiny Committee approves its work programme for 2022/23.
- 2.4 The Special Scrutiny Committee approves its work programme for 2022/23.

### 3. **Reasons for Recommendations and Background**

- 3.1 At the beginning of each municipal year, the Council's Overview and Scrutiny Committees each agree a work programme for the year.

3.2 The process for agreeing the work programme is set out in Overview and Scrutiny procedure rule C6(a) as follows;

*“The chair and vice chair of each overview and scrutiny committee will meet with the Cabinet within four weeks of each Annual Meeting to discuss the Cabinet’s policy priorities for the coming year. The chairs and vice chairs will propose a draft work programme for their committee within two weeks of that meeting. The draft work programmes will be submitted to the next following meeting of the Cabinet for comment and the draft work programme for each overview and scrutiny committee will then be submitted to the next following meeting of that committee (together with any comments or recommendations from the Cabinet) for approval.”*

3.3 A draft work programme for each of the Committees is submitted. This will be sent in draft to Cabinet, then to both Scrutiny Committees along with any comments from Cabinet. Due to the timings of meetings, the Scrutiny and Policy Offer will provide any comments from Cabinet at the meeting. The Scrutiny Committees will then approve a full programme.

3.4 The work programmes have been developed following consideration of the Council’s guide for selecting items for scrutiny and consultation including:

- Multiple emails to all Councillors
- Suggestions sought from all service managers
- Social media coverage for public suggestions
- Informal meeting with the Cabinet

3.5 Thirty requests for items to be considered for Scrutiny were submitted by Service Heads, Councillors (Including Cabinet members), Co-optees and members of the public. There were several requests of a similar nature so in some cases, requested items have been merged. These items were discussed in depth between the Scrutiny Chairs and Cabinet Members before producing the work programmes.

3.6 In addition, 3 items were included as standing or statutory items (Budget, Crime and Disorder, and Hyndburn Leisure Annual Review).

3.7 It was acknowledged that, for the Special Scrutiny Committee, with a remit to consider Levelling Up, County Deals and Accrington Town Centre, the Work Programme should take a more flexible approach allowing for items to be scrutinised at the most appropriate times.

3.8 Not all suggested items were deemed suitable for Scrutiny, in which case these suggestions have not been included in the programme.

3.9 We have sought to provisionally allocate items to specific meetings. These may be subject to change during the year.

3.10 As in previous years, additional items can be added to the work programmes as the year progresses following scrutiny procedure rules.

3.11 The three Overview and Scrutiny Work Programmes can be seen below:

<b>Resources Overview and Scrutiny Committee Work Programme 2022-23</b>			
<b>Date</b>	<b>Item</b>	<b>Reason</b>	<b>Requested Attendance</b>
<b>19<sup>th</sup> July</b>	<b>Work Programme</b>	To approve the 2022-23 Work Programme	Ben Caulfield, Scrutiny and Policy Officer
	<b>Hyndburn Leisure Annual Update</b>	Previously agreed as a standing item to monitor outcomes of Council's capital investments	Lyndsey Sims (CEO, Hyndburn Leisure) and Cllr Marlene Haworth
	<b>Council Tax Energy Rebate Scheme</b>	Residents may be facing difficulties in relation to the cost of living, Councillors wish to ensure residents are able to access this funding as efficiently as possible	Lee Middlehurst (Head of Benefits and Revenues) and Cllr Joyce Plummer
<b>6<sup>th</sup> September</b>	<b>Performance Review</b>	To provide an update on departmental performance against their agreed performance indicators	Stuart Sambrook (Policy Manager)
<b>20<sup>th</sup> October</b>	<b>Accrington Stanley Community Trust Capital Funding Grant</b>	To understand the rationale behind the Council's capital investment and the proposed outcomes	Joe McIntyre (Deputy Chief Executive), Cllr Miles Parkinson and a representative from ASCT
<b>15<sup>th</sup> December</b>	<b>Leisure Transformation</b>	To review the plans associated with this project, with a focus on proposals for the future of facilities in Great Harwood and Clayton-Le-Moors	Lyndsey Sims (CEO Hyndburn Leisure), Joe McIntyre (Deputy Chief Executive) and Cllr Marlene Haworth
	<b>Land and building assets update</b>	Scrutiny carried out a review several years ago into the Council's land assets. The Committee requests an update on the sale of assets since then and the process for members of the public enquiring about sales	Mark Hoyle (Head of Regeneration and Housing), Helen McCue-Melling (Regeneration and Property Manager) and Cllr Kath Pratt

<b>9<sup>th</sup> February</b>	<b>Prudential Indicators and Treasury Management Medium Term Financial Strategy General Fund Revenue Budget Capital Programme</b>	Statutory duty to review the budget	Joe McIntyre (Deputy Chief Executive), Cllr Miles Parkinson, Cllr Joyce Plummer. Cllr Munsif Dad
<b>16<sup>th</sup> March</b>	<b>Transparency</b>	Report on the financial data published by the Council and the reasons behind this	Jane Ellis (Executive Director) and Cllr Joyce Plummer
	<b>Mayoralty</b>	Including budget, allowances and distribution of charity funds	Jane Ellis (Executive Director)
	<b>Smart Working Policy</b>	To review progress on the Smart Working Policy which was introduced last year	Kirsten Burnett (Head of Policy and OD) and Cllr Joyce Plummer
<b>Notes</b>	<b>Consideration to be given to conducting a review of expenditure across townships if capacity permits.</b>		

<b>Communities and Wellbeing Overview and Scrutiny Committee Work Programme 2022-23</b>			
<b>Date</b>	<b>Item</b>	<b>Reason</b>	<b>Requested Attendance</b>
<b>7<sup>th</sup> July</b>	<b>Meeting Cancelled</b>		
<b>7<sup>th</sup> September</b>	<b>Work Programme</b>	To approve the 2022/23 Work Programme	Ben Caulfield (Scrutiny and Policy Officer)
	<b>Allotments</b>	To review the current service including budget, pricing, vacancy rates and any plans for future allotment provision	Ian Marfleet (Allotments Manager) and Cllr Steven Smithson
	<b>Pest Control</b>	To review the current services offered to customers and if/how these have been affected by the pandemic	Craig Haraben and Cllr Steven Smithson
<b>19<sup>th</sup> October</b>	<b>Mental Health Update</b>	To provide an update on progress made against recommendations previously approved by Cabinet	Ben Caulfield, Kirsten Burnett (Head of Policy and OD), Cllrs Kath Pratt and Josh Allen
	<b>Household Support Fund</b>	To review how the scheme has supported local charities and individuals	Lyndsey Sims (CEO Hyndburn Leisure)
<b>14<sup>th</sup> December</b>	<b>Fly tipping</b>	Fly tipping is a major concern to Hyndburn residents. How is the service tackling this issue including clean ups, preventative measures and enforcement, and how do we compare to other authorities.	Steve Riley (Executive Director), Mick Coyne (Environmental Services) and Cllr Steven Smithson
	<b>Sports pitches, grass cutting and plating programmes</b>	To receive a general update on the councils strategy for sports pitches and programme of grass cutting and flower planting	Steve Riley (Executive Director), Craig Haraben (Environmental Services) and Cllr Steven Smithson

	<b>Play Areas</b>	Review of current provision, expenditure and planned upgrades across the Borough.	As above
<b>15<sup>th</sup> March</b>	<b>Crime and Disorder</b>	Statutory Duty to scrutinise crime and disorder, including local policing and community safety	Lancashire Police, Kirsten Burnett (Head of Policy and OD) and Community Safety Officer
<b>Notes</b>	<b>Option to add an additional meeting in year if required due to cancelled meeting on 7<sup>th</sup> July</b>		

<b>Special Overview and Scrutiny Committee Work Programme 2022-23</b>			
<b>Dates TBC</b>	<b>Item</b>	<b>Reason</b>	<b>Requested Attendance</b>
<b>Meeting 1</b>	<b>Levelling Up Bid</b>	To consult the Committee on the Council's levelling up funding bid	Steve Riley (Executive Director) and Cllr Peter Britcliffe
	<b>UK Prosperity Funds Plan</b>	To consult the Committee on the Council's UK Prosperity Fund Plans	As above
<b>Meeting 2</b>	<b>Town Centre Events</b>	To scrutinise the distribution of funding for Town Centre Events.	Victoria Tindall (Business and Marketing Coordinator) and Cllr Marlene Haworth
	<b>Town Centre Parking</b>	To scrutinise the availability of town centre parking and the inconsistencies with permitted parking stays at on street parking sites	Invite LCC
<b>Meeting 3</b>	<b>Devolution and County Deal</b>	To consult the Committee on talks regarding devolution and a county deal	David Welsby (Chief Executive) and Cllr Peter Britcliffe
<b>Meeting 4</b>	<b>Items to be added</b>		
<b>Meeting 5</b>	<b>Items to be added</b>		
<b>Notes</b>	<b>Committee will require some degree of flexibility to ensure scrutiny happens at appropriate times.</b>		



**4. Alternative Options considered and Reasons for Rejection**

4.1 **Not applicable to this report**

**5. Consultations**

5.1 All Councillors and Service Heads were given the opportunity to contribute to the Overview and Scrutiny Work Programme.

5.2 Members of the public were invited to suggest items.

**6. Implications**

<b>Financial implications (including any future financial commitments for the Council)</b>	None arising from this report
<b>Legal and human rights implications</b>	Not applicable
<b>Assessment of risk</b>	Not applicable
<b>Equality and diversity implications</b> <i>A <a href="#">Customer First Analysis</a> should be completed in relation to policy decisions and should be attached as an appendix to the report.</i>	Not applicable

**7. Local Government (Access to Information) Act 1985: List of Background Papers**

7.1 *None*

