

<b>REPORT TO:</b>		Cabinet	
<b>DATE:</b>		9th June 2021	
<b>REPORT OF:</b>		Cllr Paddy Short, Chair of the Resources Overview and Scrutiny Committee and Cllr Jenny Molineux, Chair of the Communities and Wellbeing Overview and Scrutiny Committee	
<b>REPORT AUTHOR:</b>		Overview and Scrutiny Officer	
<b>TITLE OF REPORT:</b>		Overview and Scrutiny Work Programmes	
<b>EXEMPT REPORT (Local Government Act 1972, Schedule 12A)</b>	<b>No</b>	Not applicable	
<b>KEY DECISION:</b>	<b>No</b>	If yes, date of publication:	

## 1. **Purpose of Report**

- 1.1 This report requests Cabinet to give consideration to and comment on the draft work programmes for Overview and Scrutiny for 2021/22.

## 2. **Recommendations**

- 2.1 That Cabinet notes the work programmes for the Overview and Scrutiny Committees contained in the Appendix to this report and provides comments accordingly.

## 3. **Reasons for Recommendations and Background**

- 3.1 At the beginning of each municipal year, the Council's Overview and Scrutiny Committees each agree a work programme for the year.
- 3.2 The process for agreeing the work programme is set out in Overview and Scrutiny procedure rule C6(a) as follows;

“A draft work programme will be submitted for comment to the first appropriate meeting of the Cabinet at the beginning of each new Municipal Year and the draft work programme for each overview and scrutiny committee will then be submitted to the next following meeting of that committee (together with any comments or recommendations from the Cabinet) for approval”.

- 3.3 A draft work programme for each of the Committees is submitted for comment. This will be sent in draft to Cabinet, then to both Scrutiny Committees along with any comments from Cabinet. The Scrutiny Committees will then approve a full programme.
- 3.4 The work programmes have been developed following consultation including:
- Multiple emails to all Councillors
  - Suggestions sought from all service managers
  - Press release/social media coverage for public suggestions
  - Informal meeting with the Cabinet
- 3.5 Twelve items were suggested by Councillors and Service Managers. A further item was suggested by an external organisation working on a local project. No items were submitted by the public.
- 3.6 A summary of items submitted and reasons why they have been included / not included are in the table below.

Scrutiny Topic	Suggested by	Reason for Suggestion	Accepted/ Rejected (If rejected include reason why)	Scrutiny Officer Notes	Suggested Committee to review (If approved)
Council AEDs	Former Cllr Glen Harrison	To complete the AED (Defib) review which began last year	Accepted	Report all but ready to go to Cabinet, response from cabinet could go to committee for noting	Communities
Progress on the Council's green agenda/climate pledge	Various	To receive an update on progress made against previous scrutiny recommendations	Accepted	Previously planned for 2020/21 but delayed due to pandemic	Resources
Impact of the pandemic	Jane Ellis		Accepted – could be done in 2 stages. One, the impact on the Council due to finance, staff, impact on working arrangements etc – to go to Resources	Community Champions Scheme have commissioned an external evaluator. Could ask them to consult with the Committee to cover this	Communities
Review of progress on the Huncoat	Jane Ellis		Rejected – now progressing		Resources

Strategic Housing site			with local plan		
Performance of Council owned properties leased to community and charitable organisations	Cllr Michael Miller	Would like to interrogate performance of council owned properties leased to community and a charitable organisations to evaluate if contractual obligations are being complied with and assets are being maintained to a good standard.	Rejected – staff resources not available to carry out review to this extent. Possibility to consider a lighter touch review more focussed on those organisations working in the buildings	This could be very resource intensive, would departments have the capacity to support this review?	Resources
Hyndburn Leisure	Cllr Terry Hurn	In light of information received when discussing Hyndburn Leisure the way it is being financed at the moment could be looked at to make sure the Leisure Centre is able to operate.	Accepted	Hyndburn Leisure financial update is already looked at on an annual basis by the Resources Committee	Resources
Performance Review	Policy	To provide an update on the Council's performance	Accepted	Could help identify future topics for scrutiny where areas are underperforming against their targets. Should be done	Resources

				towards end of year	
Healthy Weight Declaration	FoodActive	To request support from Councillors for Hyndburn signing the Healthy Weight Declaration	Accepted	A report previously went to CMT. Some concerns that some of the points in the declaration would be difficult to achieve. Previously delayed due to pandemic.	Communities
Air Pollution	Cllr Kate Walsh	Would like to review recent air pollution data	Rejected – reviewed in recent past	Reviewed 2/3 years ago	Communities
PREVENT	Policy	To give Councillors an update on PREVENT locally	Accepted		Communities
Mental Health	Councillor Jenny Molineux	Review mental health provision	Accepted	Mental health is a huge topic, with so many providers and difficulty getting a lead to attend district scrutiny. Could we do something more locally e.g. what HBC does as an employer regarding mental health?	Communities
Childhood Obesity	Councillor Jenny Molineux		Accepted	Suggested tying in with healthy weight declaration item above	Communities

3.7 The following are standing items and will appear on the work programme

Crime and Disorder (Community Safety)  
Budget Scrutiny

3.8 The following additional items were agreed at the informal meeting of Scrutiny Chairs and Cabinet.

Invite PCC Andrew Snowden to report on local policing  
Review of Council's Reserves (including free and earmarked reserves and any current risks)  
Suicide Prevention  
Domestic Violence  
Parliamentary Boundary Review

## Recycling

3.9 The Chair of the Resources Overview and Scrutiny Committee also requested the following item be added:

### Review of Business Rates Collections

- 3.10 We have sought to provisionally allocate items to specific meetings. These may be subject to change during the year, particularly where they involve the attendance of external and partner organisations, where attendance at meetings may be more difficult as we recover from the pandemic.
- 3.11 As in previous years, additional items can be added to the work programmes as the year progresses following scrutiny procedure rules.

## **4. Alternative Options considered and Reasons for Rejection**

4.1 **Not applicable to this report**

## **5. Consultations**

- 5.1 All Councillors and Service Heads were given the opportunity to contribute to the Overview and Scrutiny Work Programme.
- 5.2 Members of the public were invited to suggest items for the work programme via a press release and social media coverage.

6. **Implications**

<b>Financial implications (including any future financial commitments for the Council)</b>	None arising from this report
<b>Legal and human rights implications</b>	Not applicable
<b>Assessment of risk</b>	Not applicable
<b>Equality and diversity implications</b> <i>A <a href="#">Customer First Analysis</a> should be completed in relation to policy decisions and should be attached as an appendix to the report.</i>	Not applicable

7. **Local Government (Access to Information) Act 1985:**  
**List of Background Papers**

7.1 *None*

## Overview and Scrutiny Work Programmes 2021/22

	Draft Resources Work Programme 2021/22
Meeting Date (All 3pm unless otherwise stated)	Work Topics
8 <sup>th</sup> July	<ul style="list-style-type: none"> <li>- <b>Confirmation of Work Programme</b></li> <li>- <b>Appointment of Coopteers</b></li> <li>- <b>Parliamentary Boundary Review</b></li> </ul>
8 <sup>th</sup> Sept	<ul style="list-style-type: none"> <li>- Review of Councils Reserves</li> <li>- Performance Reviews</li> </ul>
20 <sup>th</sup> October	<ul style="list-style-type: none"> <li>- Impact of the Pandemic on the Council (Including finance, staff, changes to working patterns etc)</li> <li>- Recycling</li> </ul>
15th December	<ul style="list-style-type: none"> <li>- <b>Green Review – to receive and update on the Council’s actions taken in response to previous recommendations of Overview and Scrutiny</b></li> </ul>
10 <sup>th</sup> February	Budget (Report request to Joe McIntyre. Leader and Resources Portfolio Holder. Invite Opposition Leader to submit alternate budget. Invite Councillors/Members of the Public to ask the Leader questions relating to the budget)
17 <sup>th</sup> March	<ul style="list-style-type: none"> <li>- Hyndburn Leisure Financial Update (Lyndsey Sims)</li> <li>- Review of Business Rates Collections</li> </ul>
<b>Notes</b>	Chair requested space be available on the programme for in year items to be added.



	<b>Draft Communities and Wellbeing Work Programme 2021/22</b>
<b>Meeting date (All 3pm unless otherwise stated)</b>	<b>Work Topics</b>
8 <sup>th</sup> July	<ul style="list-style-type: none"> <li>- <b>Confirmation of Work Programme</b></li> <li>- <b>Appointment of Coopteers</b></li> <li>- <b>Cabinet Response to Scrutiny AED Panel Report</b></li> <li>- <b>Invite to PCC to report on local community policing</b></li> </ul>
8 <sup>th</sup> September	<ul style="list-style-type: none"> <li>- Childhood Obesity and Healthy Weight Declaration</li> <li>- Hyndburn's Community response to the pandemic</li> <li>- PREVENT Update</li> </ul>
20 <sup>th</sup> October	<ul style="list-style-type: none"> <li>- Mental Health in the Workplace</li> <li>- Suicide Prevention</li> </ul>
15 <sup>th</sup> December	<ul style="list-style-type: none"> <li>- Hyndburn's Community Response to the Pandemic</li> </ul>
16 <sup>th</sup> March	<ul style="list-style-type: none"> <li>- Crime and Disorder (Police / CSP) – Possible Focus on Domestic Violence</li> </ul>
<b>Notes</b>	

## Appendix 2

### Criteria for selecting work programme items:

1. Is this topic a key priority for the Council? (e.g. as identified in the Corporate Strategy)
2. Is this topic important to the public? (e.g. are Members aware of public concern, has the issue been raised at Area Councils, has it been raised via public consultation?)
3. Is there evidence of poor performance or value for money concerns which Overview & Scrutiny should investigate? (e.g. from performance information, external and internal audit reports etc)
4. Does the Council spend a significant proportion of its budget on this issue?
5. Is this issue important to Members?
6. Is anyone else already looking at this issue? (i.e. is it really necessary for Overview & Scrutiny to spend time on this?)
7. Is this the right time to look at this issue? (e.g. is it about to change anyway?)
8. Will the time spent on this item be worthwhile? (e.g. can Overview & Scrutiny really make a contribution to this issue?)
9. Is there scope to involve the public, voluntary groups or other organisations in this topic?