



HYNDBURN
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FOR OFFICE USE

Application No...

Date...

Fee Paid...

Receipt No...

**Application for a Licence to use the
Highway for a Pavement Cafe.
Highways Act 1980 Section 115C-E**

Please read the notes and answer all the following questions

Question 1

Your Name and Address

Postcode
Tel. No.

Question 2

Name and address of any person acting for you

Question 3

Describe the proposed location for the street café and address if different from the address in Q1 above.

Question 4

Please state the main proposed materials (for example: furniture, umbrellas, boundary markers, colour, type, styles) and show them on your detailed layout plan.

Question 5

Do you intend to alter any of the building and/or building frontage to accommodate the proposal? If YES, please show details of the alterations on your plan.

YES/NO

Question 6

Are there any lighting columns, litter bins, road signs, public seating, trees, etc. on the site within the boundary of the area proposed for the street cafe?
If YES, please show them on your plan.

YES/NO

Question 7

Is proper sanitary accommodation available within the building to be used to service the Street cafe?

YES/NO

Question 8

Is it intended to seek a licence to serve alcohol within the street cafe area?

If YES, please answer Q9 below.

YES/NO

Question 9

What range of drinks (alcoholic and non-alcoholic) is it intended will be served within the street café area?

Give details below.

The applicant should be aware that the granting of a licence does not permit the sale of alcohol within the outdoor café area. Separate licensing arrangements apply for the sale of alcohol and the applicant should check the conditions on the Premises Licence or consult the Licensing Authority.

Question 10

Please read and sign the following statement.

I wish to apply for a licence to use the highway fronting the above named property for the purpose of a street café as described in this application and the accompanying plans and enclose the required fee.

Signed.....

Date.....

Notes

Applications should be made to the Licensing Manager, Licensing Section, Hyndburn Borough Council, Scatcliffe House, Accrington, BB5 0PF

1. Four complete copies of this form.
2. Four location plans to Ordnance Survey quality to show the proposed area for the street café at 1:1250 scale.
3. Four detailed plans (to show the proposed street cafe) at a scale of 1:50 or 1:100
4. Full manufacturers literature/details of the furniture/equipment to be used.
5. An example of the menu of foods to be served.
6. Details of the management arrangements for the street cafe.
7. The standard fee.
8. Proof of indemnification against all claims, injuries or accidents, with cover up to £5 million.

You will need two types of plans:

Location plan – to show where your proposal is situated in relationship to the surrounding area. You must clearly edge the site boundary in red. The plan should be of 1:1250, to Ordnance Survey quality.

Detailed plan (with elevations) – to show the proposed street cafe and its relationship to existing buildings and features. The plan should be a metric scale of 1:50 or 1:100 and the main dimensions should be clearly stated. It should include all the information required by the questions above.

Additional Notes:

Planning consent – If you propose to alter the elevation of the property to enable the street café Planning Consent may be required.

Listed Building Consent – If your building is included in the list of Buildings of Special Architectural or Historic Interest, or your proposal could affect the setting of such a building, you may need Listed Building Consent in addition to planning permission and to submit an application form LB1.

Conservation Area Consent – If you propose the alteration of any building or part of a structure in a conservation area, you may need Conservation Area Consent in addition to planning permission and make an application for Conservation Area Consent.