Third Supplemental Agenda

The following item is submitted as urgent business with the Chair’s agreement in accordance with Section 100B(4) of the Local Government Act 1972. The reason being that Blackburn and Darwen Borough Council are seeking written confirmation from interested partners of their commitment to the project. They were looking to have this by the end of December 2015 but the January 2016 Cabinet meeting was the earliest appropriate meeting at which a decision could be made.

PART B: PORTFOLIO ITEMS

Portfolio Holder for Health and Communities (Councillor Munsif Dad)

12. CCTV Hub (Pages 3 - 6)

Report attached.
1. **Purpose of Report**

1.1 To update Cabinet on the development of the CCTV Hub and obtain approval, subject to a satisfactory service level agreement being prepared, to confirm Hyndburn Council’s commitment to the project.

2. **Recommendations**

2.1 It is recommended that Cabinet:
- Note the contents of the report;
- Delegate authority to the Head of Regeneration and Housing to:
  - write to Blackburn with Darwen Council confirming Hyndburn Council’s commitment to the CCTV Hub project subject to the development of an acceptable CCTV Monitoring Service Level Agreement; and
  - to agree a service level agreement with Blackburn with Darwen Council in respect of CCTV Monitoring

3. **Reasons for Recommendations and Background**

3.1 The Council’s CCTV service is delivered under contract by Blackburn with Darwen Borough Council (BwD). The existing monitoring facility is located at Greenbank Police station. The Council directly employs 1 member of staff at the monitoring facility. There is a service level agreement (SLA) in place between the Council and BwD in respect of management, monitoring and maintenance.

3.2 BwD have secured funding from the Department for Communities and Local Government and from the Home Office for the development of a new CCTV Monitoring Hub. The new facility will be located on the ground floor at King George’s Hall, Blackburn. It is anticipated that the Council’s directly employed member of staff who currently sits with the monitoring team will TUPE transfer across to BwD’s appointed contractor and a new SLA will need to be prepared. The SLA will constitute a contract between HBC and BwD and will set out the service to be provided to us by BwD and the costs payable by HBC.
3.3 Part of the rationale behind the CCTV Hub is to provide capacity to enable other local authorities to pool their existing CCTV monitoring facilities. This would produce economies of scale which it is anticipated will result in reduced costs to the participating authorities. In addition to Blackburn with Darwen and Hyndburn 3 other Local Authorities have been involved in discussions to join the CCTV hub. BwD have provided indicative costs for the CCTV hub that assumes all 5 councils will commit to the facility. As presented the indicative costs will provide a saving to the Council.

3.4 BwD are asking each of the interested councils to provide a written confirmation of their commitment to the CCTV Hub Project. As it isn’t possible to determine at this stage the actual financial implications it is recommended that this written commitment is subject to an acceptable SLA being developed between the Council and BwD.

4. **Alternative Options considered and Reasons for Rejection**

4.1 The Council could chose not to support the project. This is not recommended as it would mean either the Council not having an operational CCTV network, having to re-establish a CCTV monitoring facility or identify a suitable partner to provide monitoring services.

5. **Consultations**

5.1 Not applicable

6. **Implications**

| Financial implications (including any future financial commitments for the Council) | The current costs of the CCTV service are approximately £90,000 (SLA and staff costs).

Assuming all interested local authorities join the CCTV Hub indicative savings to Hyndburn Council would be approximately 10% of current costs. |
|---|---|
| Legal and human rights implications | The Council directly employs a member of staff within the CCTV monitoring team. It will be necessary to TUPE transfer this member of staff to BwD’s appointed contractor. Discussions about the transfer are already under way with this employee.

It will also be necessary to agree a new SLA with BwD in respect of the CCTV service that they will provide to Hyndburn Council. |
<table>
<thead>
<tr>
<th><strong>Assessment of risk</strong></th>
<th>The main risk would relate to the ability to provide a CCTV monitoring service if Cabinet decided not to support the recommendations of the report. There is a risk associated with the cost of the revised SLA. This risk will be managed through the negotiation process for the development of the new SLA.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Equality and diversity implications</strong></td>
<td>Not applicable</td>
</tr>
<tr>
<td><em>A Customer First Analysis should be completed in relation to policy decisions and should be attached as an appendix to the report.</em></td>
<td></td>
</tr>
</tbody>
</table>

7. **Local Government (Access to Information) Act 1985: List of Background Papers**

7.1 None.

8. **Freedom of Information**

8.1 The report does not contain exempt information under the Local Government Act 1972, Schedule 12A and all information can be disclosed under the Freedom of Information Act 2000.
This page is intentionally left blank